



# **Provider Access Policy Statement (PAL) Selworthy School**

## **Futures PAL Policy**



**Signed by:**

**Date: September 2024**

**Next Review: September 2025**



## Selworthy School: Provider Access Policy Statement (PAL)

This policy statement sets out the school's arrangements for managing the access of providers to learners at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil Entitlement

All learners from year 8 – year 13 are entitled:

- to find out about technical education qualifications, supported internship and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education, supported internships and apprenticeships – through careers events, assemblies and group discussions, class visits and taster events;
- to understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation, from January 2023, all schools must provide a minimum of six encounters for all students with post 16 providers, as above. This is broken down into key phases:

<b>Year 8 or 9</b>	Two encounters for learners that are mandatory for all to attend
<b>Year 10 or 11</b>	Two encounters for learners that are mandatory for all to attend
<b>Year 12 or 13</b>	Two encounters that are mandatory for the school to put on but optional for students to attend

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from all learners, including our most vulnerable and those with additional learning needs

Selworthy School defines an encounter as at least 30 min, during the school day. The school days runs from 9.05am until 3.20pm.



### **Years 8 – year 9: Interests and Aspirations**

The focus is on identifying specific interests' learners have and providing them with a functional meaningful curriculum. This is heavily centred on personalised learning to support emotional wellbeing and social skills, giving learners the voice to contribute to their learning and future in a meaningful way.

During year 9, discussions will take place with learners and their family about future education or work opportunities they may wish to explore once they leave Selworthy. This will form part of their year 9 annual review. Their EHCP outcomes and PLP focus area will move to preparing for adulthood outcomes. Learners within years 8 - 9 will have a minimum of two meaningful encounters with employers linked to a specific area of interest, these will be documented and evaluated using compass+.

### **Years 10 -13: Future planning**

Within years 10 – 13 there is an increased focus on the skills required be part of the world of work and / or wider community. A minimum of two specific meaningful encounters with employers with take place within years 10 – 11 and another two within years 12 – 13. Through bespoke Career Guidance learners and families will explore a range of pathways; this could be future college, education or training placements, volunteering and employment. All learners will continue to engage in a meaningful independence-based curriculum and will gain qualifications to build their Record of Achievements. For those for whom it is appropriate, CV writing and interview skills and vocational profiling will form a big part of their curriculum and they will have ample opportunity to develop the interpersonal skills required to make a positive contribution to their community in the most appropriate way for them.

### **Provider requests**

As part of our futures programme, we will consider requests from approved training, apprenticeship, technical and vocational education providers, including University Technical Colleges where appropriate, to speak to our students. Selworthy will also approach these providers directly when planning and organising key career related events throughout the school year such as school assemblies, webinars within the curriculum, including live events, careers engagement events and parents meetings.

The quality and impact of careers provision at Selworthy is monitored by our Senior Leadership Team, Careers Governor and the Heart of the South West Careers Hub through Compass+ auditing. Access and opportunity to engage with technical, vocational and training providers will form part of this process.

### **Premises and Facilities**

A number of events, integrated into the school's futures programme, will offer providers an opportunity to come into school to speak to learners and/or their parents/carers.



The school will make the main hall, classrooms or private meetings rooms available for discussions between the provider and learners, as appropriate to the activity. The school will also make available audio, visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader who will make this accessible to students, parents/carers and staff.

### **Management of provider access requests**

A provider wishing to request access should contact:

**Ian Spearman** Careers Leader

**Telephone:** 01823 284970;

**Email:** [office@selworthy.oak.education](mailto:office@selworthy.oak.education).

### **Granting Requests and Refusal of Requests**

Once your request has been submitted, the Selworthy School Careers Leader will respond to you within 10 working days. All requests will be given due consideration by the Careers Leader and Senior Leadership Team.

Once the request has been granted, we will ask you for a range of information to share with our students and parents before the session. This may be a prospectus, letter, presentation to share with students and parents in advance of your session.

This should include: -

- Details of the opportunities you offer including technical education, courses and entry requirements.
- What is learning like with your institution?
- How do you prepare learners for their best next step on successful completion of your course/training?
- Provide examples of linking courses with careers relating to the labour market and recent positive destinations of learners who have completed their learning with you

Requests will be considered against: -

- Clashes with other planned activities or visits.
- Availability of school staff, space and resources to host the session.
- All requests will also be considered in line with the school's Safeguarding policy. For questions on this policy statement or the wider careers programme at Selworthy School please do not hesitate to contact us.
- Selworthy School will keep a log of all provider requests for access and the outcomes and record on Compass+ to support the delivery and evaluation of the careers programme.



## **Complaints**

If a provider has reason to make a complaint in relation to this statement please email Stu Lambert, Head teacher, [office@selworthy.oak.education](mailto:office@selworthy.oak.education), who will investigate further. Or subsequently you can contact [The Careers & Enterprise Company](#) on [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk) or [Heart of the South West Careers Hub](#)

**Approved and reviewed as part of the Careers Strategy.**

DATE OF APPROVAL – September 2024

DATE OF NEXT REVIEW -